

## REGISTRAR'S EVENTS CALENDAR

### Fall Semester 2009 – Fall Semester 2010

**TO:**

**FROM:** Angela DeBose, University Registrar

**SUBJECT:** August 7<sup>th</sup>, 2009 – May 20<sup>th</sup>, 2011 Events Calendar  
Please note **dates are subject to change** as key events are interdependent.  
Updates will occur as expediently as possible.

KEY	
Blue	Client Services
Green	Registration & Records
Red	Degree & Enrollment Certification
Orange	Systems
Violet	Scheduling
<b>Bold</b>	<b>Benchmarks/Reports</b>

#### DATE

#### DAY

#### EVENT

#### AUGUST 2009

#### Week of August 3 – 9

August 7                      Friday                      Summer 2009 session B classes end  
**Summer close of term snapshot tentative**  
"I" to "IF" grades for Fall 2008  
"M" to "MF" grades for Spring 2009

#### Week of August 10 – 16

August 11                      Tuesday                      *myUSF e-Grades closes; Summer 2009 final grade submission deadline tentative*  
August 12                      Wednesday                      *Academically dismissed students cancelled from Fall 2009 courses*  
August 14                      Friday                      *Summer 2009 grades visible on OASIS tentative*

#### Week of August 17 – 23

August 17                      Monday                      Non-degree student registration begins 8 a.m. for Fall semester  
August 20                      Thursday                      State employee tuition waiver registration for Fall semester begins at 5:00 pm  
August 21                      Friday                      **Benchmark** -last day to register for Fall classes without late registration fee penalty

#### Week of August 24 – 30

August 24 – 28                      Monday – Friday                      **Benchmark** – First day of Fall 2009 classes; late registration & drop/add week  
August 28                      Friday                      **Benchmark** - Drop/Add ends, fee liability/tuition payment deadline & last day to submit Fall 2009 residency reclassification applications

Deadline for instructor information to facilitate Fall 2009 e-grading & for account number overrides  
Graduation certification deadline for Summer

Week of August 31 - September 6

August 31                      Monday

Senior citizens' Fall 2009 registration

**SEPTEMBER 2009**

September 3                      Thursday  
September 4                      Friday

NSLDS file execution *tentative*  
College/Dept Fall 2009 large capacity & special needs request deadline

Week of September 7 - 13

September 7                      Monday

No classes & USF offices closed

Week of September 14 – 20

September 18                      Friday

Fall 2009 Graduation application deadline  
Summer 2009 SIF due

Week of September 21 – 27

September 25                      Friday

Fall 2009 preliminary SIF & SIFD files due *tentative*

Week of September 28 – October 4

**OCTOBER 2009**

Week of October 5 – 11

October 5                      Monday

myUSF e-Grades opens; midterm grade Submission

October 9                      Friday

Summer 2009 Degree file due

Week of October 12 - 18

Week of October 19 - 25

October 20                      Tuesday

myUSF e-Grades closes; midterm grade submission deadline

Week of October 26 – November 1

October 31                      Saturday

Last day to drop with a "W"; no refund & no academic penalty

**NOVEMBER 2009**

Week of November 2 - 8

November 2                      Monday

**Benchmark** – Registration for degree-seekers begins for Spring 2010 *tentative*

Week of November 9 - 15

November 11	Wednesday	No classes & USF offices closed
November 12	Thursday	NSLDS tape execution <i>tentative</i>

Week of November 16 - 22

Week of November 23 – 29

November 26 - 27	Thursday & Friday	No classes & USF offices closed
------------------	-------------------	---------------------------------

Week of November 30 - December 6

November 30	Monday	myUSF e-Grades opens; Fall 2009 final grade submission
-------------	--------	--

**DECEMBER 2009**

December 4	Friday	Fall semester 2009 classes end
December 5	Saturday	Final exams begin

Week of December 7 – 13

December 7	Monday	Non-degree registration begins for Spring 2010 8 am
December 11	Friday	"I" to "IF" grades for Spring 2009 "M" to "MF" grades for Summer 2009 Fall 2009 final exams end <b>Fall close of term snapshot <i>tentative</i></b>

Week of December 14 - 20

December 15	Tuesday	myUSF e-Grades closes 11:59 PM; Fall 2009 final grade submission deadline
December 16	Wednesday	Academically dismissed students cancelled from Spring 2010 courses
December 18	Friday	Fall 2009 grades visible on OASIS <i>tentative</i>

Week of December 21 - 27

December 24 - 25	Thursday - Friday	USF offices closed
------------------	-------------------	--------------------

Week of December 28 – January 3

**JANUARY 2010**

January 1	Friday	USF offices closed
-----------	--------	--------------------

Week of January 4 - 10

January 7	Thursday	State employee tuition waiver registration begins at 5:00 pm
January 8	Friday	<b>Benchmark</b> – Last day to register for Spring classes without late registration fee penalty.

Graduation certification deadline for Fall 2009  
NSLDS tape execution *tentative*

Week of January 11 - 17

January 11 - 15 Monday - Friday

January 15 Friday

**Benchmark** – First day of Spring 2010 classes;  
late registration & drop/add week  
**Benchmark** – Drop/Add ends, fee liability/tuition  
payment deadline & last day to submit Spring 2010  
residency reclassification applications  
Deadline for instructor information to facilitate Spring  
2010 e-grading & for account number overrides

Week of January 18 – 24

January 18 Monday

January 19 Tuesday

January 20 Wednesday

No classes & USF offices closed  
Senior citizens' Spring 2010 registration  
Process NSLDS error report *tentative*

Week of January 25 – 31

**FEBRUARY 2010**

Week of February 1 – 7

February 5 Friday

Spring 2010 graduation application deadline  
**Spring 2010 preliminary SDCF file due** *tentative*

Week of February 8 – 14

Week of February 15 – 21

February 19 Friday

**Final Fall 2009 SDCF & IAF due** *tentative*

Week of February 22 – 28

February 24 Wednesday

NSLDS file execution *tentative*

**MARCH 2010**

Week of March 1 - 7

Week of March 8 – 14

March 8 - 13 Monday - Friday

March 12 Friday

Spring Break  
**Fall late degree file due** *tentative*

Week of March 15 – 21

March 15 Monday

March 17 Wednesday

March 19 Friday

myUSF e-Grades closes; midterm grade  
submission deadline *tentative*  
Spring 2010 midterm grades available on  
OASIS *tentative*  
**Open term snapshot** *tentative*

Week of March 22 – 28

March 22	Monday	<b>Benchmark</b> – Registration for degree-seekers begins for Summer/Fall 2010 <i>tentative</i> Last day to drop with a “W”; no refund & no academic penalty
March 27	Saturday	

Week of March 29 – April 4

**APRIL 2010**

Week of April 5 – 11

Week of April 12 – 18

Week of April 19 – 25

Week of April 26 – May 2

April 30	Friday	Spring semester 2010 classes end
----------	--------	----------------------------------

**MAY 2010**

May 1	Saturday	Final exams begin
-------	----------	-------------------

Week of May 3 – 9

May 7	Friday	Final exams end <b>Spring close of term snapshot <i>tentative</i></b> “I” to “IF” grades for Summer 2009 “M” to “MF” grades for Fall 2009
-------	--------	--

Week of May 10 – 16

May 10	Monday	Non-degree student Summer 2010 registration via OASIS begins at 8:00 a.m.
May 11	Tuesday	<i>myUSF e-Grades closes 11:59 PM; Spring 2010 final grade submission deadline</i>
May 12	Wednesday	<i>Academically dismissed students cancelled from Summer &amp; Fall 2010 courses</i>
May 13	Thursday	State employee tuition waiver registration begins at 5:00 pm
May 14	Friday	<b>Benchmark</b> - Last day to register for Summer session A & C classes without late registration fee penalty <i>Spring 2010 grades visible on OASIS tentative</i>

Week of May 17 – 23

May 17	Monday	<b>Benchmark</b> – First day of classes for Summer 2010 sessions A & C
May 21	Friday	<b>Benchmark</b> - Drop/Add ends, fee liability/tuition payment deadline & last day to submit Summer 2010 residency reclassification applications

Week of May 24 – 30

May 24 Monday Senior citizens' Summer 2010 registration

Week of May 31 – June 6

May 31 Monday No classes & USF offices closed

**JUNE 2010**

June 4 Friday Summer 2010 graduation application deadline

Week of June 7 – 13

June 11 Friday Summer 2010 preliminary SDCF file due *tentative*  
June 12 Saturday Last day to drop with a "W"; no refund & no academic penalty from Summer 2010 session A classes

Week of June 14 – 20

Week of June 21 – 27

June 25 Friday Summer 2010 session A classes end  
Final Spring 2010 SDCF & IAF due *tentative*

Week of June 28 – July 4

June 28 Monday Summer 2010 session B first day of classes

**JULY 2010**

July 2 Friday **Benchmark** – end of drop/add & last day to drop w/o fee liability for Summer session B  
July 3 Saturday Last day to drop with a "W"; no refund & no academic penalty from Summer 2010 session C classes

Week of July 5 – 11

July 5 Monday No classes & USF offices closed

Week of July 12 – 18

Week of July 19 – 25

July 23 Friday Summer 2010 session C classes end  
Spring late degree file due *tentative*  
July 24 Saturday Last day to drop with a "W"; no refund & no academic penalty Summer session B

Week of July 26 – August 1

**AUGUST 2010**

Week of August 2 – 8

August 6                      Friday                      Summer 2010 session B classes end  
**Summer close of term snapshot**  
"I" to "IF" grades for Fall 2009  
"M" to "MF" grades for Spring 2010

Week of August 9 – 15

August 11                      Wednesday                      *myUSF e-Grades closes; Summer 2010 final grade submission deadline tentative*  
August 12                      Thursday                      Academically dismissed students cancelled from Fall 2010 courses  
August 13                      Friday                      Summer 2010 grades visible on *OASIS tentative*

Week of August 16 – 22

August 16                      Monday                      Non-degree student registration begins 8 a.m.  
August 19                      Thursday                      State employee tuition waiver registration begins at 5:00 pm  
August 20                      Friday                      **Benchmark** -last day to register for Fall classes without late registration fee penalty

Week of August 23 – 29

August 23 – 27                      Monday – Friday                      **Benchmark** – First day of Fall 2010 classes; late registration & drop/add week  
August 27                      Friday                      **Benchmark** - Drop/Add ends, fee liability/tuition payment deadline & last day to submit Fall 2010 residency reclassification applications  
Deadline for instructor information to facilitate Fall 2010 e-grading & for account number overrides  
**Graduation certification deadline for Summer tentative**

**SEPTEMBER 2010**

Week of August 30 - September 5

August 30                      Monday                      Senior citizens' Fall 2010 registration  
September 2                      Thursday                      **NSLDS file execution tentative**

Week of September 6 - 12

September 6                      Monday                      No classes & USF offices closed  
September 7                      Tuesday                      Process immunization cancellation list

Week of September 13 – 19

September 17                      Friday                      **Fall 2010 Graduation application deadline tentative**

Week of September 20 – 26

September 24                      Friday                      **Fall 2010 preliminary SDCF file due tentative**

Week of September 27 – October 3

**OCTOBER 2010**

Week of October 4 – 10

October 8 Friday

**Final Summer 2010 final SDCF & IAF due tentative**

Week of October 11 - 17

Week of October 18 - 24

October 19 Tuesday

*myUSF e-Grades closes; midterm grade submission deadline tentative*

Week of October 25 – 31

October 29 Friday  
October 30 Saturday

**Summer late degree file due tentative**  
Last day to drop with a “W”; no refund & no academic penalty

**NOVEMBER 2010**

Week of November 1 - 7

November 1 Monday

**Benchmark** – Registration for degree-seekers begins for Spring 2011

Week of November 8 - 14

November 11 Thursday  
November 12 Friday

No classes & USF offices closed  
NSLDS tape execution tentative

Week of November 15 - 21

Week of November 22 – 28

November 25 - 26 Thursday & Friday

No classes & USF offices closed

Week of November 29 - December 5

**DECEMBER 2010**

December 2 Thursday

Non-degree registration begins for Spring 2011  
8 am

December 3 Friday  
December 4 Saturday

Fall semester 2010 classes end  
Final exams begin

Week of December 6 – 12

December 10 Friday

“I” to “IF” grades for Spring 2010  
“M” to “MF” grades for Summer 2010  
Fall 2010 final exams end  
**Fall close of term snapshot tentative**

Week of December 13 - 19

December 14	Tuesday	<i>myUSF e-Grades closes 11:59 PM; Fall 2010 final grade submission deadline tentative</i>
December 13	Wednesday	<i>Academically dismissed students cancelled from Spring 2011 courses</i>
December 17	Friday	<i>Fall 2010 grades visible on OASIS tentative</i>

Week of December 20 - 26

December 20 - 24	Monday - Friday	USF offices closed <i>tentative</i>
------------------	-----------------	-------------------------------------

Week of December 27 – January 2

December 31	Friday	USF offices closed
-------------	--------	--------------------

**JANUARY 2011**

Week of January 3 - 9

January 6	Thursday	State employee tuition waiver registration begins at 5:00 pm
January 7	Friday	<b>Benchmark</b> – Last day to register for Spring classes without late registration fee penalty.

Week of January 10 - 16

January 10 - 14	Monday - Friday	<b>Benchmark</b> – First day of Spring 2011 classes; late registration & drop/add week
January 13	Thursday	<b>NSLDS tape execution</b>
January 14	Friday	<b>Benchmark</b> – Drop/Add ends, fee liability/tuition payment deadline & last day to submit Spring 2011 residency reclassification applications Deadline for instructor information to facilitate Spring 2011 e-grading & for account number overrides

Week of January 17 - 23

January 17	Monday	No classes & USF offices closed
January 18	Tuesday	Senior citizens' Spring 2011 registration College/department deadline to make adjustments to Fall 2011 courses not requiring space
January 21	Friday	<b>Graduation certification deadline for Fall 2010</b>

Week of January 24 – 30

January 25	Tuesday	<b>Final Fall 2010 SIF due</b>
January 26	Wednesday	<b>Process NSLDS error report</b>
January 27	Friday	College/department deadline to submit Summer 2011 pre-requisite updates to Registrar's Office

Week of January 31 – February 6

**FEBRUARY 2011**

February 4                      Friday                      **Spring 2011 graduation application deadline**

Week of February 7 – 13

February 8                      Tuesday                      **Fall degrees awarded file due**  
February 11                      Friday                      Space Office's deadline to complete Spring 2012  
classroom assignments  
College/department deadline to submit Fall 2011  
pre-requisite updates to Registrar's Office

Week of February 14 – 20

February 16                      Wednesday                      Registrar's Office deadline to update Summer 2011  
pre-requisites, attributes and materials & supply  
fees from catalog to schedule  
February 18                      Friday                      **Spring 2011 preliminary SIF file due**

Week of February 21 – 27

February 21                      Monday                      Summer & Fall 2011 and Spring 2012  
schedules available to students via OASIS  
February 22                      Tuesday                      **myUSF e-Grades opens for Spring midterm grade  
submissions**  
February 23                      Wednesday                      **NSLDS file execution**  
February 25                      Friday                      Registrar's Office deadline to forward Spring 2012  
section schedule proofing report to Colleges &  
campuses

**MARCH 2011**

March 1                      Tuesday                      **myUSF e-Grades closes; midterm grade  
submission deadline**  
March 3                      Thursday                      **Spring 2011 midterm grades available on  
OASIS tentative**  
March 4                      Friday                      Registrar's Office deadline to update Fall 2011  
pre-requisites, attributes and materials & supply  
fees from catalog to schedule

Week of March 7 – 13

Week of March 14 – 20

March 14 – 19                      Monday – Saturday                      **Spring Break**

Week of March 21 – 27

March 21                      Monday                      **Benchmark** – Registration for degree-seekers begins  
for Summer/Fall 2011  
March 26                      Saturday                      Last day to drop with a "W"; no refund & no academic  
penalty

Week of March 28 – April 3

**APRIL 2011**

Week of April 4 – 10

Week of April 11 – 17

April 15                      Friday

Week of April 18 – 24

April 18                      Monday

*myUSF e-Grades opens for final Spring grade submissions*

Week of April 25 – May 1

April 29                      Friday  
April 30                      Saturday

Spring semester 2011 classes end  
Final exams begin

**MAY 2011**

Week of May 2 – 8

May 6                              Friday

Final exams end  
**Spring close of term snapshot** *tentative*  
"I" to "IF" grades for Summer 2010  
"M" to "MF" grades for Fall 2010

Week of May 9 – 15

May 9                              Monday  
May 10                             Tuesday  
May 11                             Wednesday  
May 12                             Thursday  
May 13                             Friday

Non-degree student Summer 2011 registration via OAS/S begins at 8:00 a.m.  
*myUSF e-Grades – closes 11:59 PM; Spring 2011 final grade submission deadline*  
*Academically dismissed students cancelled from Summer & Fall 2011 courses*  
State employee tuition waiver registration begins at 5:00 pm for Summer semester 2011  
**Benchmark** - Last day to register for Summer session A & C classes without late registration fee penalty  
*Spring 2011 grades visible on OAS/S tentative*

Week of May 16 – 22

May 16                             Monday  
May 20                             Friday

**Benchmark** – First day of classes for Summer 2011 sessions A & C  
**Benchmark** - Drop/Add ends, fee liability/tuition payment deadline & last day to submit Summer 2011 residency reclassification applications

Week of May 23 – 29

May 23                             Monday

Senior citizens' Summer 2011 registration

Week of May 30 – June 5

May 30                             Monday

No classes & USF offices closed

## **JUNE 2011**

### Week of June 6 – 12

June 5	Friday	<b>Summer 2011 graduation application deadline</b> <b>Final Spring 2010 SIF due</b>
June 6	Saturday	Last day to drop with a “W”; no refund & no academic penalty from Summer 2011 session A classes

### Week of June 13 – 19

June 8	Monday	<i>myUSF e-Grades opens for Summer session A 2011 grade submission</i>
June 13	Friday	<b>Summer 2011 preliminary SDCF file due tentative</b>

### Week of June 20 – 26

June 24	Friday	Summer 2011 session A classes end
---------	--------	-----------------------------------

### Week of June 22 – 28

June 24	Friday	<b>Benchmark</b> – end of Summer 2011 session B regular registration – last day to register without late registration penalty <b>Spring degrees awarded file due</b>
June 25	Saturday	Last day to drop with a “W”; no refund & no academic penalty from Summer 2011 session C classes

### Week of June 27 – July 3

June 27	Monday	Summer 2011 session B first day of classes
---------	--------	--

## **JULY 2011**

July 1	Friday	<b>Benchmark</b> – end of drop/add & last day to drop w/o fee liability for Summer session B
--------	--------	--

### Week of July 4 – July 10

July 4	Monday	No classes & USF offices closed
--------	--------	---------------------------------

### Week of July 11 – 17

July 11	Monday	<i>myUSF e-Grades opens for Summer alternative calendar &amp; session C 2011 grade submission</i>
---------	--------	---

### Week of July 18 – 24

July 22	Friday	Summer 2011 session C classes end
July 23	Saturday	Last day to drop with a “W”; no refund & no academic penalty Summer session B

### Week of July 25 – 31

**AUGUST 2011**

Week of August 1 – August 7

August 1                      Monday

August 5                      Friday

*myUSF e-Grades opens for all remaining Summer 2011  
grade submissions*

Summer 2011 session B classes end