UNIVERSITY OF SOUTH FLORIDA

UNDERGRADUATE ACADEMIC REGULATIONS COMMITTEE (ARC)

Reinstatement After Academic Dismissal

For Office Use Only

☐ **PTA** ☐ **ARC**

PART 1. STUDENT INFORMATION

_____ U_____

LAST NAME FIRST NAME M.I USF ID NUMBER

(_____)_____ _____

Local Telephone Number E-mail Address*

☐ *** Please initial if you would like the decision sent to the email address provided.**

_____

Street Address

_____ _____

City State Zip Intended Major

☐ **Please check here if you are an international student.**

PART 2. PETITION INFORMATION AND INSTRUCTIONS

For additional tips with this form, or for other ARC forms, go to the Registrar's Office website (http://www.registrar.usf.edu) and click on "Forms".

Step 1. Which Semester? Course Term: Year_____ Semester (please circle) Fall Spring Summer A Summer B Summer C

Step 2. Please type a **Personal Statement** explaining why you should be considered for reinstatement, and attach it to this form.

Step 3. Meet with your academic advisor to obtain the completed *Academic Advising Record for Reinstatement* form and attach it to this request.

OFFICES OF UNDERGRADUATE ARC REPRESENTATIVES

Arts and Sciences, BEH 201, 813-974-6957	The Arts, FAH 120, 813-974-3660	Counseling Center, SVC2124, 813-974-9403
Business, BSN2102, 813-974-4290	Behavioral & Community Sciences, MHC 1143, 813-974-2365	Sarasota Campus, SMC C-107, 941-359-4330
Education, EDU106, 813-974-1804	Engineering, ENC1302, 813-974-2684	St. Petersburg Campus, DAV134, 727-873-1511
Medicine, MDC106, 813-974-2833	Nursing, MDN1002, 813-974-9305	Polytechnic Campus, LTB 1139, 863-667-7000
	UGS/TRAC/Non-degree Seeking, SVC2043, 813-974-2645	

Please check one

☐ **ARI**: Students academically dismissed with less than 60 hours or more than 60 hours will be considered for reinstatement if they complete an AA degree. The GPA is calculated from re-admission point forward. Students must complete at least 30 hours at USF following re-admission in order to graduate.

☐ **ARII:** Students academically dismissed with more than 60 hours will be considered for reinstatement with university committee approval if engaged in successful non-academic activities such as work or military service for at least one year, or demonstrated recent academic success of 12 or more hours with 2.0 GPA, no grades lower than C, no withdrawals, and completed CLAS requirement. The ARC will designate which previous grades may be excluded from the student's GPA upon approval of reinstatement, in order to allow the student to start back at USF with a beginning GPA as close as possible to 2.0. Students must complete a minimum of 15 credits at USF from point of re-admission, have a minimum of 30 USF hours of C or higher grades, and have a 2.0 overall GPA in order to graduate.

All grades earned in the student's academic history will be used in the calculation of GPA for the purpose of Graduation with Honors from USF. ***Academic Renewal will only be applied to a student's academic record one time at USF.***

I have read and agree to the instructions above, and understand that if my petition is incomplete the process will be delayed.

SIGNATURE: _____ **DATE:** _____/_____/_____

PART 3. REINSTATEMENT DECISION - TO BE COMPLETED BY THE ARC

☐ **Approved** ☐ **Denied** ☐ **No Decision**

☐ **ARI** ☐ **ARII**

Notes: _____

_____

_____

College Signature: _____ **DATE:** _____/_____/_____

Undergraduate Studies (only for ARII): _____ **DATE:** _____/_____/_____