

This form may only be utilized before the semester begins up to the end of drop/add week. Students may use the petitioning process after the first week of classes. Fees for course audits are the same as those for courses in which credit is received. All applicable late fees will be assessed. Please refer to the current semester/term University Class Schedule for complete fee information, registration procedures and deadlines.

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Term/Year of Registration:** Fall \_\_\_\_\_ (Year)    Spring \_\_\_\_\_ (Year)    Summer \_\_\_\_\_ (Year)

Course Reference Number (CRN)	Department	Subject/Prefix	Course Number	Section Number	Credit Hours	Presently Enrolled in Course for Credit? [Yes/No]

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
College Representative's Signature and Stamp

\_\_\_\_\_  
Date

\_\_\_\_\_  
Registrar's Office Signature

\_\_\_\_\_  
Date

**OFFICE OF THE REGISTRAR**